

Minutes in Brief

SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
WEDNESDAY, SEPTEMBER 25, 2024

This meeting was scheduled to address the agenda items from the September 18, 2024 regular meeting that was cancelled due to lack of a quorum.

Call to Order

A special meeting of the Southern Oregon Education Service District Board of Directors was held in the downstairs conference room of the SOESD administration office in Medford and by video/audio conference on Wednesday, September 25, 2024. Chair Wright called the meeting to order at 6:21 PM. Chair Wright read an excerpt from the SOESD’s Land Acknowledgement and led those attending in the Pledge of Allegiance.

Attendance

Board members in attendance:

- Jessie Hecocta
- Ana Mannenbach
- Mary Middleton
- Robert Moore (arrived at 6:49 PM)
- Annie Valtierra-Sanchez
- Justin Wright

Board members absent:

- Rosie Converse
- Corbin Morell
- Maud Powell

SOESD staff members and guests in attendance:

- Jessica Bach
- Scott Beveridge
- Peter Buckley
- Stephanie Cossey
- Gabe Gilham
- Ed Grassia
- Kylee Harrison
- Brandon Reid, HMK Company
- Dawn Stephens
- Amy Szeliga
- Daniel Weaver

Comments from Representatives of the Association

Gabe Gilham, secretary of the classified association, noted that the membership had voted unanimously to ratify the 2024-2025 Collective Bargaining Agreement (CBA) presented that evening for the board’s approval.

Amy Szeliga, president of the licensed association, commented on a positive start to the school year and offered congratulations to the classified association for reaching agreement with the district on the 2024-2025 CBA. Ms. Szeliga noted that the board’s approval of a Memorandum of Agreement with the licensed association was also on the agenda that evening. She also noted that negotiating a successor agreement to the licensed CBA would take place this year.

Requests to Address Agenda Items

There were no requests to address agenda items.

Consent Agenda

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes:
 - Organizational Meeting, July 17, 2024
 - Special Meeting, August 6, 2024
- C. Personnel Report
- D. Financial Report

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MANNENBACH TO:

Approve all items on the consent agenda with the addition noted.

MOTION CARRIED 5-0

Communication

SOESD Superintendent's Report

Superintendent Beveridge reported on this year's All Staff Inservice to launch the new school year. This year's inservice included a staff-led learning activity designed to increase the goal of cross-department synergy.

Mr. Beveridge shared that a commitment of seed money has been secured for developing the Southern Oregon Career Center. Letters of support are being received from industry partners, a tuition model will soon be provided to the region's superintendents to begin enrollment calculations, and a search is actively underway to secure a building in the Rogue Valley for the career center.

Finally, the superintendent reported that Patty Michiels, Chief Human Resources Officer (CHRO), had retired. Superintendent Beveridge explained that supporting the HR department through the transition will be part of his ongoing work this year. During the transition period Superintendent Beveridge will supervise the HR department staff; CFO Weaver will provide support with some operational tasks such as payroll processing; and SOESD will partner with High Dessert ESD for their CHRO to support personnel matters.

Administration

A. Nominations for OSBA Board of Directors

OSBA Board of Directors, Position 5, representing the Southern Region, is up for election this year. The position is currently held by Dawn Watson, whose term expires on December 31, 2024. Board members interested in running for a position on the OSBA Board need to be nominated by a member board within their region. Board members were asked to inform Chair Wright in advance of the meeting of their interest in being nominated to run for OSBA Board of Directors Position 5. No nominations were made by the SOESD Board of Directors.

B. Contract for Services with Genesis Group, Inc.

Administration requested board approval to enter into a contract with the staffing agency Genesis Group, Inc., to provide 1.0 FTE of in-person occupational therapy services during the 2024-2025 school year at a cost not-to-exceed \$152,000. All efforts to advertise and fill this position through the employment process have been unsuccessful.

IT WAS MOVED BY MEMBER VALTIERRA-SANCHEZ, SECONDED BY MEMBER MANNENBACH TO:

Approve entering into a contract for 2024-2025 with Genesis Group, Inc., not to exceed \$152,000.

MOTION CARRIED 5-0

C. Contract for Services with Oasis Center of the Rogue Valley

Administration requested board approval to enter into an agreement with Oasis Center of the Rogue Valley. Peter Buckley, Southern Oregon Success (SORS) Program Manager, shared that SORS has received funding from ODHS for the Family Success Plan Program to expand working with over 320 families this year. A portion of those funds have been allocated for the Oasis Center of the Rogue Valley to provide family-centered support to about 130 families, at a cost not to exceed \$234,000.

IT WAS MOVED BY MEMBER VALTIERRA-SANCHEZ, SECONDED BY MEMBER MANNENBACH TO:

Approve entering into a contract for 2024-2025 with Oasis Center of the Rogue Valley not to exceed \$234,000.

MOTION CARRIED 5-0

D. 2024-2025 Collective Bargaining Agreement Between SOESD and OSEA Chapter 104

Tentative agreement was reached on July 22, 2024, with the classified association, OSEA Chapter 104, to settle the terms of the 2024-2025 Collective Bargaining Agreement (CBA). The Association has provided notice that its members have voted in favor of ratifying the tentative agreement. The tentative agreement and a document summarizing the changes were provided to the board in advance of the meeting for review. Superintendent Beveridge provided an overview of the changes to articles in the agreement and CFO Weaver reported on the expedited approach taken this year, a testament to the trust that has been built between the district and Chapter 104. Mr. Beveridge noted per the terms of the tentative agreement, the Collective Bargaining Agreement with the classified association will expire June 30, 2025, and the district will negotiate successor agreements with both associations this school year. Administration recommended approval of the tentative agreement reached with OSEA Chapter 104.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER HECOCTA TO:

Approve the 2024-2025 Collective Bargaining Agreement between Southern Oregon ESD and OSEA Chapter 104.

MOTION CARRIED 5-0

E. Memorandum of Understanding Between SOESD and OSEA Chapter #104: Sign Language Interpreter Routines

The district and OSEA Chapter #104 have negotiated a Memorandum of Understanding (MOU) addressing changes to Sign Language Interpreter Routines. The MOU was included in the board's packet for review prior to the meeting. Administration recommended the board approve the MOU.

IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER HECOCTA TO:

Approve the MOU with the classified association regarding sign language interpreter routines as presented.

MOTION CARRIED 5-0

- F. Memorandum of Agreement Between SOESD and SOESDEA/SOBC: Article 13 Administration recommended the board approve a Memorandum of Agreement (MOA) with the licensed association addressing changes to Article 13 of the Collective Bargaining Agreement (Layoff and Recall) to reflect the programs currently in existence. The MOA was provided to the board for review prior to the meeting.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:

Approve the MOA with the licensed association addressing changes to Article 13 of the CBA.

MOTION CARRIED 6-0

Member Moore was present for the discussion and vote.

- G. Superintendent's Goals
The board will review the superintendent's goals for 2024-2025 during the October 16, 2024 meeting.

Business Services

- A. SOESD Phoenix Campus Reconstruction Project Contract for Building Construction Package
The board's packet included a formal letter from HMK Company recommending delegating authority to the superintendent or CFO to approve Guaranteed Maximum Price (GMP) Amendment 2 for the building construction package of the SOESD Phoenix Campus Project with Adroit Construction Company. Brandon Reid, HMK Company Project Manager and Owner Representative, was in attendance to answer the board's questions about the bid process, the scope of the project, and the recommendation to award. Local architects, vendors, contractors, and architects will work on the reconstruction of the SOESD Phoenix Campus. CFO Weaver reviewed project totals, revenue sources, financing, and rainy-day options under a variety of financial situations that have been considered.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MOORE TO:

Delegate authority to the Superintendent or CFO to approve GMP Amendment 2 with Adroit Construction Company, bringing the total not-to-exceed amount to \$21,610,685.20.

MOTION CARRIED 6-0

- B. 2024-2025 SOESD Resolution #5 – Financing Agreement
This resolution authorizes the execution and delivery of a full faith and credit financing agreement.

IT WAS MOVED BY MEMBER HECOCTA, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:

Approve 2024-2025 SOESD Resolution #5.

MOTION CARRIED 6-0

- C. Related Party Questionnaire
CFO Weaver explained that the Related Party Questionnaire is completed annually to document any related party activities between public health

officials and their respective agencies. To document activities of this type, the SOESD's auditors annually request that administrators and board members complete a related party questionnaire. The questionnaire will be sent to board members for electronic signature. Board members were asked to return their completed Related Party Questionnaire to the board secretary before the November board meeting.

Miscellaneous

- A. Next Regular Meeting: October 16, 2024, 6:00 PM, SOESD Administration Office
- B. OSBA Legislative Roadshow Regional Meeting: October 28, 2024, 6:00 PM Dinner; 6:30 PM Business Meeting, Ashland Hills Hotel and Suites.
Please let the board secretary know if you plan to attend.
- C. 2024 OSBA Annual Convention: Preconference, November 7, 2024; Main Conference, November 8-9, 2023. Portland Marriott Downtown Waterfront Hotel.
Please let the board secretary know if you are interested in attending so that lodging arrangements and conference registrations can be made.
- D. SOESD Phoenix Campus Groundbreaking Ceremony: October 10, 2024, 4:00 PM, 5465 S. Pacific Hwy, Phoenix OR 97535

Adjournment

The regular meeting of the SOESD Board of Directors adjourned at 7:18 PM.