

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING, WEDNESDAY, MAY 16, 2018

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, May 16, 2018 in the upstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 6:05 p.m., Chair McKinley called the meeting to order at which time he led the Pledge of Allegiance.

Attendance Board members in attendance: Board members absent:
Rosie Converse Jamie Jennings
Dave Jensen
Doug McKinley
Mary Middleton
Christine Norton-Cotts
Maud Powell
Annie Valtierra-Sanchez
Toni Webb

SOESD staff members in attendance:
Jessica Bach Gabe Gilham Brian Robin
Scott Beveridge Jack Musser Daniel Weaver
Melia Biedscheid Susan Peck

SOESD staff members in attendance for the recognition of retiring employees:
Mary Ackles Trayce Jensen Joyce Porter
Pam Arbogast Andrée Johnson Terrie Rennick
Somer Blank Agnes Lee-Wolfe Dawn Stephens
Randy Churchill Mary Lorelli Marilyn Von Grabill
Debbie Connolly Jeanne Morgando
Kaye Dowling Mark Moskowitz

Recognition of Retiring Employees SOESD employees who retired during the 2017-2018 academic year were recognized.

Comments from the Associations Melia Biedscheid, president-elect of the SOESD Education Association, noted three items:
1) The Southern Oregon Bargaining Council (SOBC) signed two Memorandums of Understanding regarding new hire signing stipends/moving allowances and Premium Service Pay (PSP) for employees with no more than a two-year break in service. Superintendent Beveridge asked Ms. Biedscheid to give the documents to Jack Musser, HR Manager, for his review.
2) A meeting with Early Childhood Services (ECS) licensed staff will take place to discuss financials around continuing four furlough days in 2018-2019. The Association wants to have an MOU clarifying the number of work days for ECS staff in place prior to the start of the 2018-2019 school year.
3) The Association prepared a survey and is gathering information from its members regarding the SOESD superintendent's performance.

Gabe Gillham, president of the OSEA Chapter #104 classified association, stated that he worked with Melia Biedscheid and Kim Hosford to construct a survey which was sent to employees to gather their feedback on the superintendent's performance. The Associations plans to share the survey results with the board.

Requests to Address Agenda Items

There were no statements from the audience or requests to address an agenda item.

Consent Agenda

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes: Regular meeting of April 18, 2018.
- C. Personnel Report
- D. Financial Report

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER CONVERSE TO:

Approve the consent agenda as presented.

MOTION CARRIED 8-0

Communications

Superintendent's Schedule for May, June, and July 2018

Superintendent Beveridge reviewed his calendar of scheduled meetings for the period May through July 2018. The following meetings and events were noted:

May 2, 2018

Superintendent Beveridge met with John King, from SOU's School of Education, to discuss efforts to improve teacher recruitment and to plan a regional conference to address teacher shortages in Southern Oregon.

May 3, 2018

A discussion took place during Labor-Management meeting regarding the continued shortfall in state funding for Early Childhood Services (ECS). As a result, administration has concluded that the number of work days for ECS employees will again need to be reduced from 190 to 186 for the 2018-2019 academic year.

May 11, 2018

Discussions have been ongoing regarding SOESD managing the Long Term Care and Treatment (LTCT) program in Grants Pass. Three Rivers School District has provided notice to the state that it will no longer hold the contract for the program.

May 16, 2018

Superintendent Beveridge will participate in a phone conference with Superintendent Paul Hillyer, Klamath Falls City Schools, to discuss how SOESD can assist with professional development opportunities in Klamath Falls.

June 5, 2018

Superintendent Beveridge is assisting legislators to coordinate a Legislative Joint Committee on Student Success in Southern Oregon that will take place on June 5, 2018.

Administration

- A. Regional Advisory Council (RAC) Appointment
Administration requested the Board appoint Tammy Martin to serve as the parent representative from Jackson County on the Regional Advisory Council (RAC). A brief biography was provided to the Board in advance of the meeting. Leone Holden had previously held the seat and served as the parent representative for a number of years.
IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER MIDDLETON
To appoint Tammy Martin to the Regional Advisory Council.
MOTION CARRIED 8-0
- B. Memorandum of Understanding (MOU) with OSEA Chapter #104
Superintendent Beveridge reported that Administration and OSEA Chapter #104 reached agreement on a Memorandum of Understanding clarifying contract language regarding use of legal leave. The MOU, which the classified association ratified the week before, was presented by Administration to the Board for review and approval.
IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER WEBB TO:
Approve the Memorandum of Understanding with OSEA Chapter #104.
MOTION CARRIED: 8-0
- C. Memorandum of Understanding with SOBC/SOESD Education Association
Two Memorandums of Understanding with the SOESD Education Association were presented in the board packet for Board approval. As noted earlier in the meeting, the licensed association reported they had ratified the agreements and Melia Biedscheid provided signed copies of the MOUs to administration during the board meeting.
IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:
Approve the package of Memorandums of Understanding with SOESD's licensed association.
MOTION CARRIED: 8-0
- Superintendent Beveridge explained that, because Administration had not received notice that the Association had approved the agreements until that evening, and because he had not been given a signed document in advance of the meeting, he would ask HR Manager Jack Musser to compare the documents for accuracy before having the Board Chair sign.
- D. Second Reading – Board Policy 1400
Superintendent Beveridge presented a second reading of revised *Board Policy 1400: Conduct of Board Meetings*. There were no changes from the first reading to the second reading.
IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER NORTON-COTTS TO
Adopt Board Policy 1400 as revised.
MOTION CARRIED: 8-0
- E. Proposed 2018-2019 Board of Directors Meeting Schedule
A proposed schedule of regular meetings for 2018-2019 was presented for approval. In addition to the regular meetings, Board members stated that they would like to participate in additional board training during the month of August. Administration

will work to schedule an August training with OAESD or OSBA.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER MIDDLETON TO:
Approve the proposed 2018-2019 SOESD Board of Directors meeting schedule as presented.

MOTION CARRIED: 8-0

F. Process for Evaluation of the Superintendent

Chair McKinley explained this year's process for the Board's annual evaluation of the SOESD superintendent. Prior to June 20, 2018, Chair McKinley and Vice-Chair Norton-Cotts will each meet with Superintendent Beveridge to review his goals. They will report their findings on June 20, 2018 when the Board meets in executive session with the superintendent to conduct his evaluation. Chair McKinley stated that the employee survey conducted by the associations would not be included as part of the Board's evaluation process.

Business Affairs No business items were presented.

Old Business SOESD Goal
Per the Board's request in the April meeting, Superintendent Beveridge prepared a revised draft of the SOESD goals for approval and inclusion in the Southern Oregon ESD Board Policies Manual. The Board provided final edits to the goal, to read:


"The purpose of Southern Oregon Education Service District (SOESD) is to assist school districts and the Department of Education in achieving Oregon's educational goals by providing equitable, high quality, cost-effective, and locally responsive educational services at a regional level for the children, families, and communities we serve."

IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER POWELL TO:
Approve the SOESD goals as revised and replace the previous goals in the SOESD Board Policies Manual with the new goal.

MOTION CARRIED: 7-0 (Abstained: Member Jensen)

- Miscellaneous**
- A. OAESD Spring Conference, May 17-18, 2018, Eagle Crest Resort, Redmond, Oregon. *Board member Annie Valtierra-Sanchez and Superintendent Beveridge will be attending.*
 - B. SOESD Budget Hearing and Regular Meeting, Wednesday, June 20, 2018, 6:00 PM in the Downstairs Conference Room, Medford Office.
 - C. OSBA Summer Camp, July 20-22, 2018, Riverhouse Convention Center in Bend, Oregon. *Members Converse and Middleton would like to attend.*

Adjournment There being no further business, Chair McKinley adjourned this meeting of the Southern Oregon ESD Board of Directors at 7:21 p.m.


Doug McKinley, Chair
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent