

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING, WEDNESDAY, APRIL 18, 2018

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, April 18, 2018 in the downstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 6:05 p.m., Chair McKinley called the meeting to order at which time he led the Pledge of Allegiance.

Attendance Board members in attendance:
Rosie Converse
Dave Jensen (via web conference from Klamath Community College)
Doug McKinley
Mary Middleton
Christine Norton-Cotts
Maud Powell (in attendance from 6:00 – 8:00 PM)
Annie Valtierra-Sanchez
Toni Webb

Board members absent:
Jamie Jennings

SOESD staff members in attendance:
Jessica Bach Gabe Gilham Joyce Van Anne
Scott Beveridge Kim Hosford Daniel Weaver
Melia Biedscheid Mark Moskowitz

Comments from the Associations Kim Hosford, president of the SOESD Education Association, stated that members of the licensed and classified associations were interested in completing a survey to provide feedback on the superintendent's good work.

Requests to Address Agenda Items There were no requests from the audience to address an agenda item.

Consent Agenda The consent agenda consisted of the following items:
A. Approval of Agenda
B. Approval of Minutes: Regular meeting of March 21, 2018.
C. Personnel Report
D. Financial Report

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER POWELL TO:
Approve the consent agenda as presented.
MOTION CARRIED 8-0

Communications Superintendent's Schedule for April, May, and June 2018
Superintendent Beveridge reviewed his calendar of scheduled meetings for the period April through June 2018. The following meetings and events were noted:

April 5, 2018

OAESD held a meeting to coordinate work that ESDs will perform to assist districts in their efforts to reduce chronic absenteeism.

April 11, 2018

Administrators from SOESD, Grants Pass School District, and Three Rivers School District met with Sam Ko, Educational Specialist with Oregon Department of Education, to discuss potential to expand Long Term Care and Treatment (LTCT) programs managed by SOESD.

April 23, 24, and 25, 2018

Southern Oregon Success (SORS) is assisting with bringing Dr. Kenneth Ginsburg to Southern Oregon for three presentations of "Resilience in Action." Superintendent Beveridge encouraged board members to attend.

May 9, 2018

The SOESD Budget Committee Meeting will take place on this date.

Status of Licensed MOUs

In response to a question posed by a board member regarding Superintendent Beveridge's meeting with HR Manager Musser on April 9, 2018, Mr. Beveridge reported that they met to continue work on two Memorandums of Understanding with the licensed association. The MOUs have undergone several revisions, and Mr. Beveridge noted that he had received communication from Kim Hosford, President of the SOESD Education Association, just prior to the start of the board meeting indicating the Association was in agreement with the two MOUs. Administration plans to review documents for alignment with the last revision of agreed upon language and could then present the agreements to the Board for approval during the next regular meeting.

Hiring Update

In response to a board member's question, Superintendent Beveridge reported that employment applications for the posted positions of Human Resources Manager and Education Services Coordinator were under review by screening committees.

Education

Program for Deaf and Hard of Hearing (PDHH)

Mark Moskowitz, Special Education Coordinator, provided an overview of the Program for Deaf and Hard of Hearing (PDHH) and the Program for Visually Impaired (PVI) which serve students with low incidence disabilities in the five-county region of Southern Oregon. He described the skills and services provided by SOESD's certified teachers of the visually impaired and Braillists who staff PVI. Students who are deaf and hard of hearing receive itinerant and site-based classroom services from certified teachers of the deaf/hard of hearing and trained educational sign language interpreters. Mr. Moskowitz invited the Board to visit the programs in action, and he shared a presentation highlighting student activities and events including:

- Deaf Academic Brain Bowl (PDHH)
- Lava Lanes Bowling Field Trip (PDHH)
- Oregon Coast Field Trip (PVI)
- Rogue Rock Gym Field Trip (PVI)

Administration

A. 2018-2019 Chamber Memberships

Chamber memberships will be coming due for fiscal year 2018-2019. Administration requested authorization to renew the memberships in SOESD’s three-county service area. The Board discussed the benefits of chamber membership. The 2018-2019 membership fee for Klamath County Chamber of Commerce was reported to be \$499.00. The 2017-2018 fee for Medford/Jackson County Chamber of Commerce was \$325.00; the fee for Grants Pass/Josephine County was \$250.00.

IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER NORTON-COTTS
To approve the renewal of chamber memberships for fiscal year 2018-2019.
MOTION CARRIED 8-0

B. Early Learning Hub Contract Amendments

The Southern Oregon Early Learning Services (SOELS) Hub submitted Preschool Promise contracts to Southern Oregon ESD Board of Directors for approval for the current program year. Periodically, the contracts need to be amended to ‘right size’ operating budgets, add professional development funds or other approved expenses.

Administration presented an amendment request to increase professional development funds to cover costs of Preschool Promise subcontractors attending Early Learning Division sponsored *Lead, Learn, Excel* training. This training will increase regional capacity to provide support and technical assistance to other preschool programs in the region. Interested early learning programs were invited to participate and Family Nurturing Center and Child Care Resource Network’s Warm Line Intervention Specialists stepped forward to take advantage of this opportunity.

Administration requested board approval to increase the Family Nurturing Center contract as listed below to reflect compensation for participation in the *Lead, Learn, Excel* program. The request for approval is in alignment with expectations of the Early Learning Division for increases in professional development funding.

Early Learning Hub Sub contractor	Original Contract Award Amount	Contract Modification Total Approved September 2017	Contract Modification Total Approved March 2018	New Contract Modification Requested for April 2018: <i>Learn, Lead Excel</i> Training	New Contract Total Requested as of April 2018:
Family Nurturing Center	\$17,516.00	\$304,520.00	\$306,520.00	\$1,500.00	\$308,020.00

There was discussion by the board on the source and use of funding. Superintendent Beveridge described funding streams per contract with the Early Learning Division, and reviewed SOELS as an integral part of the continuum of support for children, families and our communities aligned with SOESD’s mission to optimize educational opportunities for the children, districts, and communities we serve.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER CONVERSE TO:
Increase the Family Nurturing Center contract as presented.
MOTION CARRIED: 8-0

- C. SOESD Board Policy Review
Board members were encouraged to review board policies prior to the meeting and bring any questions or suggestions for revisions. There were no suggestions for revisions.
- D. First Reading – Board Policy 1400
Superintendent Beveridge presented a first reading of revised *Board Policy 1400: Conduct of Board Meetings*. Mr. Beveridge noted that, in drafting the policy revision, he contemplated a process that is accessible to all, organized, and addresses specific matters in front of the board in order to consider information from the public on relevant issues being considered. He reviewed public meeting law and consulted with the Board’s attorney and OSBA. The law does not specify that public comment must be allowed during a meeting. However, SOESD has historically provided several opportunities for public input allowable under current policy. As presented, the first reading of the updated policy defines the process the Board would use in allowing individuals to provide public comment during open session. The draft policy also addresses ADA compliance for individuals with disabilities to have an equal opportunity to participate in board meetings. A second reading of Board Policy 1400 will be presented for the Board’s approval during the May 16, 2018 meeting.
- E. SOESD Goals
Superintendent Beveridge distributed copies of Southern Oregon ESD’s Board Policies Manual (pages iii – iv, SOESD Goals); and ORS Chapter 334.005 – Education Service Districts (Mission; purpose; accountability). Mr. Beveridge suggested the SOESD goals were out of date and in need of revision. He offered to assist the board with updating these goals, and presented his recommendation for language to replace all three goals currently in the policy manual with one succinct goal. The Board reviewed and discussed the language, then asked Superintendent Beveridge incorporate ORS 334.005(2)(d) into the proposed goal. Mr. Beveridge offered to bring a revised draft incorporating suggested changes to the May 16, 2018 meeting for approval.

The Directors discussed whether to set their own board goals aligned with the schedule for setting the superintendent’s goals. Superintendent Beveridge encouraged the Board to support the SOESD’s Strategic Plan as one of its goals. He presented a list of potential other goals including those previously mentioned by board members, as well as expected work next year, such as chronic absenteeism.

The board had previously discussed the state’s dropout rate and use of professional development to improve the region’s numbers. Mr. Beveridge shared copies of a research project and a report he had prepared on the positive impact SOESD professional development plays in increasing student achievement through improved instruction and knowledge of effective instructional practices. Board members recognized that the region’s school districts determine the services SOESD provides and, in considering setting goals, the board must look at what is measurable and within its control.

Member Converse suggested the Board consider a goal for communicating regularly with staff, and she volunteered to prepare a board newsletter. Discussion occurred about processes for such communication, should the board conclude to produce a newsletter. Member Converse will forward the newsletter she receives regularly from

the Medford School District's board of directors as an example.

Member Webb suggested the Board consider setting a goal related to statewide chronic absenteeism. Superintendent Beveridge revisited that the OAESD, through its P20 Network, is working with the Oregon Department of Education to develop a statewide education plan to address chronic absences of students.

The board concluded to postpone further goal setting until next year. Board members were asked to email any additional suggestions for board goals to Jessica Bach by August 2018.

- Business Affairs** 2018-2019 SOESD Budget Committee Membership
- Business Manager Weaver reported that there are four vacancies and one expired term out of a possible 19 seats on the SOESD Budget Committee. Garry Penning was nominated by Grants Pass School District's Board of Directors to fill the expired seat representing Zone 1, an appointment which Mr. Penning has held for several years. Mr. Weaver explained that a quorum of the Budget Committee is based on the number of seated members. Eight of the fifteen members of the SOESD Budget Committee must attend the meeting on May 9 in order to establish a quorum of the board.

IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER MIDDLETON TO:

Appoint Garry Penning to Zone 1 of the 2018-2019 Southern Oregon ESD Budget Committee.

MOTION CARRIED: 7-0

- Miscellaneous**
- A. Next Regular SOESD Board Meeting, Wednesday, May 16, 2018, 6 PM, Southern Oregon ESD, Medford Office.
 - B. SOESD Budget Committee Meeting, May 9, 2018, 6 PM, Southern Oregon ESD, Medford Office.
 - C. OAESD Spring Conference, May 17-18, 2018, Eagle Crest Resort, Redmond, Oregon. *Board member Annie Valtierra-Sanchez and Superintendent Beveridge plan to attend.*
 - D. OSBA Service: Superintendent's Evaluation
Member Webb reported that she and Member Middleton had participated in OSBA's webinar on conducting superintendent evaluations. She distributed information outlining OSBA's parameters, process, and fee to assist with an evaluation survey. Chair McKinley stated the Board would evaluate the superintendent on achievement of his goals and the process for that evaluation would be discussed during the May meeting.
 - E. PERS Funding
In response to questions from the Board, Business Manager Weaver provided information on the potential statewide shortfall in funding PERS and how SOESD is positioned to meet its obligations to retired employees.

Adjournment There being no further business, Chair McKinley adjourned this meeting of the Southern Oregon ESD Board of Directors at 8:52 p.m.



Doug McKinley, Chair
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent/Clerk