

Minutes in Brief

**SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS
REGULAR MEETING, WEDNESDAY, OCTOBER 17, 2018**

Call to Order

A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, October 17, 2018, in the downstairs conference room of the ESD’s Medford office located at 101 North Grape Street, Medford, Oregon. At 6:05 p.m., Vice-Chair Norton-Cotts called the meeting to order at which time she led attendees in the Pledge of Allegiance.

Attendance

Board members in attendance:

Rosie Converse
Jamie Jennings (via web-conference)
Dave Jensen
Christine Norton-Cotts
Mary Middleton
Maud Powell

Board members absent:

Doug McKinley
Annie Valtierra-Sanchez
Toni Webb

SOESD staff members in attendance:

Jessica Bach	René Brandon	Patty Michiels
Scott Beveridge	Gabe Gilham	Susan Peck
Melia Biedscheid	Kim Hosford	Dan Weaver

Staff and guests attending for the employee recognition portion of the meeting:

Anna Maria Candelaria, Rowan Hill-Walko, Agnes Lee-Wolfe, Dawn Stephens, Tessa Stewart, Amy Szeliga, Joyce Van Anne, Pam Wurzell

Comments from the Association

Melia Biedscheid, president of the licensed association, reported that regular labor-management meetings have been scheduled for the year. She distributed a flyer and reminded Board members of the SOESD picnic hosted by the association on Saturday, October 20, 2018 at Blue Heron Park in Phoenix.

There were no comments from representatives of the classified association.

Requests to Address Agenda Items

There were no requests to address agenda items.

Employee Recognition

Superintendent Beveridge presented employee recognition awards to:

- Anna Maria Candelaria, Educational Assistant, Autism – *Performance Award*
- Rowan Hill-Walko, Autism Spectrum Disorders Consultant – *Community Award*
- Amy Szeliga, Autism Spectrum Disorders Consultant – *Performance Award*
- Pam Wurzell, Administrative Assistant to the Director of Special Education – *Performance Award*

Consent Agenda

The consent agenda consisted of:

- A. Approval of Agenda: September 19, 2018 Regular Meeting
- B. Approval of Minutes: Regular meeting, September 19, 2018
Member Middleton requested a notation be added to the minutes of Items 5(C) and 5(D) stating that the motions were approved, with reservations, after lengthy discussion by the Board.
- C. Personnel Report
- D. Financial Report for the period ending September 30, 2018.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER CONVERSE TO:

Approve the consent agenda with corrections.

MOTION CARRIED: 6-0

Communications

SOESD Superintendent's Schedule of Meetings

Superintendent Beveridge reviewed his calendar for the period October through December 2018, and noted the following:

October 3, 2018

Superintendent Beveridge and members of the Board attended the OSBA Fall Regional Meeting in Medford.

October 15, 2018

A joint meeting with Southern Oregon University and school district partners was held at the SOESD to discuss regional teacher recruitment efforts.

November 29, 2018

As requested by the Board, a work session has tentatively been scheduled on Thursday, November 29, 2018.

Education Topics

Southern Oregon Early Learning Services (SOELS)

René Brandon, SOESD Early Learning Hub Director, provided an overview of the mission and vision of Southern Oregon Early Learning Services (SOELS). Ms. Brandon explained that SOELS partners with community providers to work toward the three primary goals which every Early Learning Hub in Oregon is charged to achieve:

- 1) Aligned and Coordinated Early Learning System
- 2) Healthy, Stable, and Attached Families
- 3) Children Arrive at Kindergarten Prepared and Supported for Success

Administration

A. Revised Meeting Schedule

A revised schedule of regular board meetings for 2018-2019 was presented for formal approval. The November 21, 2018 regular meeting has been changed to Wednesday, November 28, 2018 due to the Thanksgiving Day holiday.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:

Approve the revised 2018-2019 regular meeting schedule.

MOTION CARRIED: 6-0

B. 2019-2020 Local Service Plan (LSP)

Superintendent Beveridge provided an overview of the timeline and an update on the process for approving the 2019-2020 Local Service Plan (LSP). By statute, the Local Service Plan must be approved on or before March 1 by at least two-thirds of the component school districts with a majority of the student enrollment.

Superintendent Beveridge shared a shift he has proposed in the way the LSP has historically been developed. Rather than meeting with the region's school district administrators in fall to determine their needs for new services that aren't planned until the next school year, SOESD plans to have conversations with the districts about their needs in early spring to aid in service selections and to be more responsive with providing services for the fall.

Superintendent Beveridge and Business Manager Weaver clarified that the Local Service Plan offers districts a structure from which to choose services. In approving the plan, local school district boards have made rolling three-year commitments to their selections within areas of School Improvement and Technology, while Special Education services continue to be selected annually. Mr. Weaver described the systems for tracking service data across all program areas. Mr. Beveridge reported the LSP may be ready for board approval soon.

C. Superintendent's Goals for 2018-2019

Superintendent Beveridge presented a draft of his goals for the 2018-2019 fiscal year. Mr. Beveridge explained that he had prepared his goals to align with the work identified in the SOESD's Strategic Plan. The Board discussed potentially adding a leadership goal for professional development.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER CONVERSE TO:

Approve Superintendent Beveridge's 2018-2019 goals as presented with the idea that after the work session on November 29, the Board may add a personal goal at that time.

MOTION CARRIED: 6-0

D. Board Work Session

As noted earlier, a work session of the Board has been scheduled on Thursday, November 29, 2018 from 5:00 – 8:00 PM. Superintendent Beveridge asked board members to prepare for the session by thinking about the development of the 2020-22 strategic plan and the work they would like to include when developing that plan in 2019-20.

Business Affairs

A. 2019-2020 SOESD Budget Year Calendar

Business Manager Weaver presented the proposed 2019-2020 budget year calendar and provided an overview of the timeline. Mr. Weaver stressed that it is important for Board members to attend the Budget Committee Meeting on May 8, 2019.

IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER POWELL TO:

Approve the SOESD Budget Calendar for Budget Year 2019-2020.

MOTION CARRIED: 6-0

- B. 2018-2019 SOESD Resolution 6: Appropriations Transfer
Business Manager Weaver explained that Resolution 6 reallocates spending authority based on changes in federal funds received.
IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER MIDDLETON TO:
Accept 2018-2019 SOESD Resolution #6 to transfer appropriation monies to the right category.
MOTION CARRIED: 6-0

Executive Session

At 7:32 PM, Vice-Chair Norton-Cotts announced the Board would meet in Executive Session, pursuant to ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Open Session

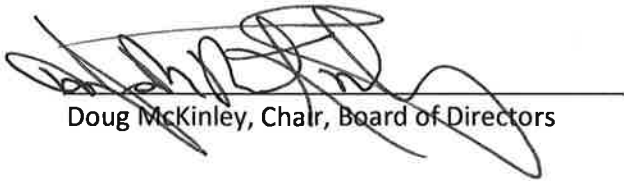
At 8:05 PM, Vice-Chair Norton-Cotts reconvened the Board into open session.

Miscellaneous

- A. Next Regular Meeting: Wednesday, November 28, 2018, 6:00 PM, Southern Oregon ESD, Medford Office.
- B. ACEs Training for Board Members and Administrative Team, November 1, 2018, 5:00 – 7:00 PM, Southern Oregon ESD, Medford Office.
- C. OAESD Superintendents and Board Fall Summit, November 8, 2018, 7:30 AM – 4:30 PM, Portland Marriott Downtown Waterfront Hotel.
- D. 2018 OSBA Annual Convention, November 9-11, 2018, Portland Marriott Downtown Waterfront Hotel. *Members Norton-Cotts, Powell, Valtierra-Sanchez, and Superintendent Beveridge plan to attend.*
- E. AESA Annual Conference, November 28- December 1, 2018, Broadmoor Hotel, Colorado Springs, Colorado.

Adjournment

There being no further business, Vice-Chair Norton-Cotts adjourned the meeting of the Southern Oregon ESD Board of Directors at 8:10 p.m.



Doug McKinley, Chair, Board of Directors

Scott Beveridge
Superintendent/Clerk