

Minutes in Brief

**SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING, WEDNESDAY,
SEPTEMBER 21, 2016**

Call to Order

A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, September 21, 2016, in the downstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 6:06 p.m., Chair Wendle called the meeting to order at which time she led attendees in the Pledge of Allegiance.

Attendance

Board members in attendance were Lori Goodman-Vogel, Jim Harrington, Doug McKinley, Christine Norton-Cotts, and DonnaJean Wendle.

Board members absent were Greg Applen, Jamie Jennings, Dave Jensen, and Paul Yates.

Also in attendance were SOESD staff members Rowan Anderson, Jessica Bach, Howard George, Kim Hosford, Agnes Lee-Wolfe, Susan Peck, and Scott Beveridge, superintendent/clerk.

Dean Wendle was a guest in attendance.

**Comments from the
Associations**

Kim Hosford addressed the Board on behalf of the licensed association.

Consent Agenda

It was moved by Member Goodman-Vogel to approve all items on the consent agenda as shown. The motion was seconded by Member McKinley and unanimously carried. The consent agenda consisted of:

- A. Approval of Agenda
- B. Approval of Minutes of the SOESD Organizational Meeting, July 13, 2016; the Special Telephonic Meeting, August 11, 2016, and the Special Telephonic Meeting, September 2, 2016.
- C. Personnel Report
- D. Financial Report for the period ending August 31, 2016
- E. Grants and Contract Awards

Communication

Superintendent Beveridge reviewed his schedule for September, October, and November 2016, noting the following activities:

- September 9: NEAR, a training in practical applications to address approaches for children experiencing trauma, took place in Grants Pass.
- September 23: A screening of the *Paper Tigers* documentary will take place at the Smullin Center. Superintendent Beveridge will give the welcome address at the event. Board members were invited to attend.
- September 21-23: Colt Gill, Education Innovation Officer with the state's Chief Education Office, will visit Southern Oregon to gain insight on promising practices to increase graduation rates and address chronic absenteeism.

Superintendent Beveridge noted that his calendar included interviews to fill several positions that are currently open. Additionally, the superintendent will hold meetings with local school district superintendents and administrators to form the SOESD Local Service Plan.

Education

Rowan Anderson, Autism Specialist and Department Chair, provided a presentation of activities and trainings taking place in the SOESD Autism Department. A Collaborative Autism Center, located at the SOESD's Phoenix Office, is slated to open in October. The Autism Center is a collaboration of educational, medical, and family services in the Rogue Valley, providing Autism Spectrum Disorder (ASD) identification of children birth through age five. Board members will be invited to attend the grand opening once the date is announced.

Administration

- A. 2016-2017 OAESD Dues
It was moved by Member McKinley and seconded by Member Harrington to approve payment of the 2016-2017 OAESD dues in the amount of \$9,000.00. The motion passed unanimously.
- B. Nomination for OSBA Board of Directors
No board members expressed interest in being nominated to run for OSBA Board of Directors, Position 5.
- C. SOESD Superintendent's Goals for 2016-2017
Superintendent Beveridge presented a draft of his goals for the 2016-2017 fiscal year. Mr. Beveridge shared his self-reflection on the goals from the previous year and provided a list of what he had done to complete them. He noted that this self-reflection led him as he developed his proposed goals for the current year. The Board commended Superintendent Beveridge on his thorough report and success in meeting his goals for 2015-2016. The Board will take

action on the superintendent's proposed goals for 2016-2017 during the October meeting.

D. Local Service Plan Process

Superintendent Beveridge reviewed the process to determine district needs and the timelines for developing the Local Service Plan for 2017-2018. The Local Service Plan will be presented to the SOESD Board of Directors in January for approval. The criteria for approval of the Local Service Plan is two-thirds of the component districts, with at least 50 percent of the students, voting in favor of the plan.

E. Approval of Non-Licensed Administrative Job Descriptions

The following non-licensed administrative job descriptions were presented for approval:

- Coordinator, Career Technical Education [revised]
- Child Care Resource Network Manager [new]
- Early Learning Hub Director [new]

It was moved by Member McKinley to approve the non-licensed administrative job descriptions as presented. The motion was seconded by Member Goodman-Vogel and carried unanimously.

F. Medford School District's Study of Services

Superintendent Beveridge briefed the Board on ongoing discussions with Medford School District's administration and Board of Directors. The school district is conducting a study and requested a numerical accounting of the services received from Southern Oregon ESD. On September 12, Superintendent Beveridge presented a report to the board detailing the value of services provided by SOESD to the district.

G. Contract for Services with ProCare Therapy

Administration requested approval to enter into two agreements with ProCare Therapy for teachers in the Program for Deaf and Hard of Hearing. The positions continue to be hard to fill. It was moved by Member Goodman-Vogel to approve entering into agreements with ProCare Therapy at a projected cost of \$193,040. The motion was seconded by Member Norton-Cotts and passed unanimously.

H. Professional Development Services Contract with Teacher Development Group

As outlined in the goals of the Math in Real Life Grant, SOESD is in need of consultant services to train math teachers. It was moved by Member Harrington to contract with Teachers Development Group for a total payment of \$74,375.00 to provide 35 days of mathematics consultation. The motion was seconded by Member Norton-Cotts and passed by unanimous board approval.

I. USDA RUS Grant Request for Proposals (RFP)

SOESD and Klamath Community College (KCC) have been awarded \$230,870 under their joint application to the Rural Utilities Services Distance Learning and Telemedicine Grant Program. Rural

Development grant funds will be used by SOESD and KCC to expand distance learning classes to three Jr./Sr. High Schools, two charter schools and one K-12 school in rural Oregon by acquiring classroom video teleconferencing displays for schools, while core video network infrastructure and associated software upgrade packages are deployed at the SOESD and KCC video conferencing hubs. SOESD and KCC have formed a consortium that will originate educational content and provide supportive roles in career and technical training, professional development, and college degree attainment.

SOESD has concluded an RFP process meeting federal, state and grant guidelines to select a vendor from three bids that can provide the hardware, software, and installation of the scheduling system at SOESD and endpoint systems in various schools. Administration is requested board approval to proceed with purchases from the selected vendor, OneVision Solutions, Inc., not to exceed \$154,308.64.

It was moved by Member McKinley and seconded by Member Goodman-Vogel to authorize administration to proceed with purchases from OneVision Solution, Inc., not to exceed \$154,308.64.

J. **Preschool Promise Grant Awards**

As explained during the special telephonic meeting of the board on September 2, 2016, the Southern Oregon Early Learning Services Hub has been awarded \$1,977,213.00 in Preschool Promise funds by the Oregon Department of Education’s Early Learning Division (ELD). The Preschool Promise grant funds are to be used to coordinate with existing early learning providers in Jackson and Josephine Counties to offer 180 free preschool opportunities to families whose incomes are at or above 200% of the Federal Poverty Level. The operating awards are now available and administration requested board approval to make payment to the following Preschool Promise Subcontractors:

Preschool Promise Subcontractor	Operating Award 7/1/16 to 6/30/17	Startup Award	Total Award
Family Nurturing Center	\$302,400	\$12,500	\$314,900
Southern Oregon Child & Family Council (Head Start)	\$383,234	\$125,000	\$508,234
Imagine That...Creative Children’s Center	\$224,485	\$40,000	\$264,485
Kid Time! Discovery Experience	\$370,260	\$75,000	\$445,260
Roots and Wings Community Preschool	\$63,626	\$11,918	\$75,544

\$556,533 will be awarded by SOELS to SOESD’s Child Care Resource Network (CCRN) program. As CCRN is a program internal to SOESD, a contract is not needed to disperse the funds from SOELS to CCRN. However, CCRN plans to make eight sub-contract awards with Latino child care providers to provide a total of 59 preschool opportunities. Some of those subcontracts will exceed \$50,000 and require board approval, as shown in the table below.

Provider	Operating Award 7/1/16 to 6/30/17	Startup Award	Total Award
Maria Eugenia Cortez	\$48,000	\$5,500	\$53,500
Maria Gaytan	\$56,000	\$5,500	\$61,500
Yolanda Pena	\$50,000	\$5,500	\$55,500
Candida Sanchez	\$50,000	\$5,500	\$55,500

It was moved by Member McKinley, seconded by Member Norton-Cotts, and unanimously approved by the Board to approve the disbursement of Preschool Promise operating funds to subcontractors and child care providers in the amounts presented.

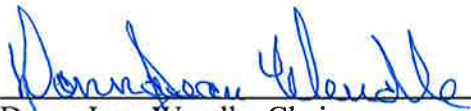
- K. Bargaining Teams for Classified and Licensed Contract Negotiations
It was moved by Member Harrington to appoint Doug McKinley to the classified bargaining team and Christine Norton-Cotts to the licensed bargaining team for 2017-2018. The motion was seconded by Member McKinley and passed unanimously by board action.

Business Affairs

- A. Related Party Questionnaire
Business Manager George explained the purpose of the Related Party Questionnaire. The questionnaire documents any related party activities between public officials and their respective agencies and is completed annually as part of closing the audit field work. Board members were requested to complete the questionnaire and return it to Mr. George.
- B. Financial Software Conversion
Business Manager George reviewed the components of the implementation plan underway as the agency converts to Infinite Visions financial software.
- C. 2016-2017 SOESD Resolution #5
Resolution #5 puts in place the detailed budgets for the internal service fund. It was moved by Member Harrington, seconded by Member McKinley, and unanimously carried to approve 2016-2017 SOESD Resolution #5.
- D. Healthy and Safe Facilities Plan
Business Manager George reviewed the requirements around the new “Healthy and Safe Facilities Plan.” A draft plan will be

submitted to the Oregon Department of Education by October 1, 2016, with a final plan submitted by January 1, 2017.

- Executive Session** At 8:30 p.m., Chair Wendle recessed the Board into Executive Session to consider information or records that are exempt by law from public inspection pursuant to ORS 192.660(2)(f).
- Open Session** Chair Wendle reconvened the board into open session at 9:15 p.m.
- Superintendent's Contract** The Board continues review of the superintendent's employment contract for 2016-2017. Further discussion is needed by the board to reach consensus on *Item #4, No Cause Termination of Agreement*.
- Miscellaneous**
- A. OSBA Fall Regional Meeting, Monday, October 24, 2016, Inn at the Commons, 200 North Riverside, Medford
 - B. 2016 OSBA Annual Convention, November 10-13, 2016, Portland Marriott Downtown Waterfront Hotel
 - C. AESA Annual Conference, November 30-December 2, 2016, International Trade and Convention Center, Savannah, Georgia
 - D. Next Regular Meeting, Wednesday, October 19, 2016, 6:00 PM, Southern Oregon ESD, Medford Office.
- Adjournment** There being no further business, Chair Wendle adjourned the meeting of the Southern Oregon ESD Board of Directors at 9:23 p.m.



DonnaJean Wendle, Chair
Southern Oregon ESD Board of Directors

Scott Beveridge
Superintendent/Clerk