

Minutes in Brief**SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD
OF DIRECTORS REGULAR MEETING, JUNE 21, 2017****Call to Order**

A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, June 21, 2017 in the downstairs conference room of the ESD office located at 101 North Grape Street, Medford, Oregon. Chair Wendle called the meeting to order at 6:07 p.m. at which time she led those present in the Pledge of Allegiance.

Member Jensen, as the Presiding Officer for the Budget Committee, conducted the budget hearing. The minutes of that meeting are presented in a separate document. At 6:13 p.m., Chair Wendle began the regular meeting of the Board of Directors.

Attendance

Board members in attendance were Greg Applen, Lori Goodman-Vogel, Jim Harrington, Jamie Jennings, Dave Jensen, Doug McKinley, and DonnaJean Wendle.

Member Christine Norton-Cotts was not in attendance.

Also in attendance from the SOESD staff for all or a portion of the meeting were Jessica Bach, Lucienne Baughman, Lisa Freiley, Howard George, Susan Peck, Lori Scheer-Matheson, and Scott Beveridge, Superintendent/Clerk.

Guests in attendance were Toni Webb, SOESD board member-elect, and Dean Wendle, RCC Board of Directors.

**Comments from the
Associations**

Lucienne Baughman introduced herself as a member of the licensed association.

**Requests to Address
Agenda Items**

There were no requests to speak to an agenda item.

**Recognition of
Board Members and
Business Manager**

Superintendent Beveridge presented plaques of recognition to outgoing Board Members Greg Applen, Lori Goodman-Vogel, and Jim Harrington thanking each for their commitment, years of service, dedication, and support of Southern Oregon ESD.

Superintendent Beveridge presented a retirement clock to Howard George in recognition of his twenty-three years serving as Southern Oregon ESD's Business Manager. Each board member expressed their appreciation of the excellent service Mr. George has provided during his tenure as business manager. Well wishes for a happy retirement were extended to Business Manager George by all board members.

Consent Agenda

It was moved by Member Harrington to approve all items on the consent agenda as presented. The motion was seconded by Member McKinley and unanimously carried. The consent agenda consisted of:

- A. Approval of Agenda
- B. Approval of Minutes: Budget Committee Meeting of May 10, 2017; Regular Meeting of May 17, 2017
- C. Personnel Report
- D. Financial Report for the period ending May 31, 2017

Communications

Superintendent Beveridge reviewed his schedule for June, July, and August, noting the following activities:

- June 1, 2017 – Bi-weekly conference calls continue with the region’s legislators and superintendents. The House has postponed a vote on the education budget.
- June 5, 2017 – Superintendent Beveridge met with Todd Bloomquist, Director of Technology and School Improvement - Grants Pass School District, to discuss the district’s needs.
- June 5, 2017 – Daniella Bivens, Program Manager, led a College and Career/STEM convening. Superintendent Beveridge will provide the Board with copies of the CC4A Metrics document that was presented during the meeting.
- June 16, 2017 – The superintendent attended the STEPS program’s year-end recognition event.
- July 14-16, 2017 – OSBA’s Annual Summer Board Conference will take place in Bend, Oregon.
- August 25, 2017 – Superintendent Beveridge was nominated by the region’s superintendents to serve on the OASE Executive Leadership Committee. The first meeting will take place on August 25.
- August 29, 2017 – The SOESD’s All Staff Inservice will take place at Southern Oregon University’s Stevenson Union. Board members are invited to attend.

Business Affairs

- A. 2016/2017 SOESD Resolution #12 – Appropriation Transfer
Business Manager Howard George explained that this resolution was an appropriation transfer to address future technology equipment and School Improvement needs, to address increased grant expenditures in the function area, and to ensure that all remaining allocations in the Special Education Choice and Equity model can be paid out as the fiscal year closes. It was moved by Member McKinley to approve 2016/2017 SOESD Resolution #12. The motion was seconded by Member Applen and unanimously carried by the board.
- B. 2016/2017 SOESD Resolution #13 –Budget and Tax Rate
Mr. George reported that this resolution adopts the budget, appropriates and sets the tax rate for the SOESD 2017/2018 budget.

Member Harrington moved to approve the 2016/2017 SOESD Resolution #13. The motion was seconded by Member McKinley and unanimously carried.

Administration

- A. **OAESD Governance Council Representative**
Member McKinley has represented the SOESD Board as a member on the OAESD Governance Council this year. He requested the board consider postponing the decision to appoint a representative for 2017-2018 until next month, when it could be determined if any of the new board members had an interest in serving on the Council. Member Harrington moved to table the agenda topic until next month. Member Appen seconded, and the motion passed unanimously.
- B. **OSBA 2017/2018 Dues** – The annual dues for OSBA membership for 2017-2018 were reported to be \$3111.75, the same as the current year. It was moved by Member Goodman-Vogel and seconded by Member Jensen to approve the 2017/2018 OSBA membership in the amount of \$3111.75. The motion was approved unanimously.
- C. **Bargaining Update**
Superintendent Beveridge reported that a few tentative agreements had been reached during meetings with the licensed association to negotiate the next Collective Bargaining Agreement. Contract negotiations have just begun with the Classified Association. The district's representative from OSBA recently left that organization to take another position. Some meetings with the licensed association had to be cancelled due to her absence. Lisa Freiley, SOESD's newly hired Human Resources Manager, will represent the district instead of OSBA in bargaining meetings with both associations.
- D. **SOESD Strategic Planning**
Superintendent Beveridge requested the Board's feedback on a plan to enter into a strategic planning process which would engage the board, administration, staff, and districts in goal setting, program planning, and honing models of service delivery. Mr. Beveridge shared his goal to create common visioning which would align districts' desires with input from SOESD staff. A facilitator would be contracted, ideally starting in the summer, by meeting with the region's superintendents. SOESD staff would meet with the facilitator in the early fall and provide their voice. By December, outcomes from the strategic planning process would be delivered and used for in-depth discussions with component districts. Board members expressed support for the idea and noted the benefits such a strategic planning process would add to developing the Local Service Plan.
- E. **OAESD P-20 Network**
Superintendent Beveridge distributed a draft document titled, "Oregon ESD P-20 Support Network Agreement." The document, which was developed by member districts of the OAESD, is a formal agreement between ESDs throughout the state to build a network of partnerships

which would provide benefits to students better than each ESD working alone. The concept has been presented to the Oregon Department of Education as a cooperative structure to roll out initiatives across the entire state. The agreement is for one year, with an option to exit after six months. After discussing concerns regarding time commitment and whether entering into the agreement could have the potential for a negative financial impact on SOESD, the consensus of the board was to enter into the agreement.

- F. Southern Oregon Early Learning Services Hub Contract Amendments Administration recommended the board approve increasing the Early Learning Hub contracts as shown in the table below. The contracts, originally approved by the Board on February 17, 2016, end their program year on June 30, 2017. Southern Oregon Early Learning Services (SOELS) staff have determined that some hub-funded programs would not be able to spend out their awarded amounts during the program year and other programs, with an unmet need, would benefit from some additional hub funds to enhance the program’s ability to serve children. The plan to shift funds has been approved by The Early Learning Division, the funder of Southern Oregon Early Learning Services Hub.

It was moved by Member McKinley, seconded by Member Goodman-Vogel, and unanimously approved to increase the contract amounts to early learning subcontractors as presented.

Early Learning Hub Subcontractor	Fund	Current Contract Award Amount	Contract Modification Amount	New Operating Total
Family Nurturing Center – Farm & Food Project Increasing Family Support funds in this contract will allow for additional salaries for therapeutic classroom to complete the program year.	Family Support	\$50,000	\$5,000	\$55,000
Imagine That...Children’s Creative Center Increasing Preschool Promise funds in this contract will allow for purchase of equipment and supplies for the classroom in the amount of \$9,160 and reimbursement of insurance costs of \$350.	Preschool Promise	\$264,485	\$9,510	\$273,995
Kid Time Children’s Museum Increasing Preschool Promise funds in this contract will allow for purchase of equipment and supplies for the classroom in the amount of \$6,040 and reimbursement of insurance costs of \$1,500.	Preschool Promise	\$445,260	\$7,540	\$452,800

Roots and Wings Community Preschool	Preschool Promise	\$83,734	\$ 3,960.98	\$87,694.98
Increasing Preschool Promise funds in this contract will allow for purchase of materials and supplies for the classroom.				
Southern Oregon ESD – Child Care Resource Network	Preschool Promise	\$556,533	\$20,617.30	\$577,150.30
Increasing Preschool Promise funds in this contract will allow for purchase of materials and supplies for the classrooms of the Spanish-speaking provider cohort in the amount of \$8,131.70. It also reimburses insurance costs to the providers in the amount of \$12,485.60.				

- G. Results of Regular District Elections – May 16, 2017
A regular district election was held on May 16, 2017 to elect SOESD Board Zone Directors. It is the responsibility of the Board to determine the election results and take formal action to accept those results. The abstract shows that the following individuals were elected: DonnaJean Wendle, Zone 1; Toni Webb, Zone 2; Christine Norton-Cotts, Zone 5; Rosie Converse, Zone 6; Maud Powell, Zone 7; Annie Valtierra-Sanchez, Zone 8. It was moved by Member McKinley to accept the May 16, 2017 election results as presented by the Jackson County Clerk and the Josephine County Clerk. The motion was seconded by Member Jensen and passed unanimously by the Board.
- H. Progress Report on Superintendent’s Goals for 2016-2017
Superintendent Beveridge distributed a written summary of his progress toward his professional growth goals for 2016-2017. He reviewed the goals and provided an overview of the tasks and activities he had participated in towards accomplishing each. It was noted that in the future the Board would like to receive the SOESD’s employee newsletter, which includes communication from the Superintendent.

**Executive Session
ORS 192.660(2)(i)**

At 7:58 p.m. Chair Wendle called the board into Executive Session under authority of ORS 192.660(2)(i) to evaluate the SOESD Superintendent.

Open Session

At 9:20 p.m. Chair Wendle reconvened the Board into open session to take action on the superintendent’s evaluation. It was moved by Member Harrington that, after reviewing and discussing the results of the superintendent’s survey and progress toward his goals, the Board of Directors’ evaluation is overwhelmingly positive. And, as a result of the discussion, the Board will schedule a goal-setting meeting in the future. The motion was seconded by Member Applen and unanimously approved.

Miscellaneous

- A. Board of Directors Organizational Meeting – Wednesday, July 12, 2017, 6:00 p.m., Medford Office
- B. 2017 OSBA Summer Board Conference – Preconference: July 14, 2017; Main Conference, July 15-16, 2017 at The Riverhouse in Bend, Oregon
- C. OSBA New Board Member Training
OSBA's Board Development team offers many training opportunities, including a Boardsmanship Training Series which we'll explore bringing to SOESD. Online training is also available at <http://www.osba.org/OLC>.
- D. 2017 OSBA Annual Convention – November 9-12, 2017, Portland Marriott Downtown Waterfront

Adjournment

There being no further business, Chair Wendle adjourned this meeting of the Southern Oregon ESD Board of Directors at 9:26 p.m.



Chair, Southern Oregon ESD Board of Directors

Scott Beveridge
Superintendent