

Minutes in Brief

SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING,
WEDNESDAY, NOVEMBER 15, 2017

Call to Order

A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, November 15, 2017 in the downstairs conference room of the ESD’s Medford office located at 101 North Grape Street, Medford, Oregon. At 6:07 p.m., Chair McKinley called the meeting to order at which time he led the Pledge of Allegiance.

Attendance

Board members in attendance:

- Rosie Converse
- Dave Jensen
- Doug McKinley
- Christine Norton-Cotts
- Maud Powell
- Annie Valtierra-Sanchez
- Toni Webb

Board members absent:

- Jamie Jennings

SOESD staff members in attendance:

- | | | |
|-------------------|------------------|-----------------|
| Jessica Bach | Margay Garrity | Jeanne Morgando |
| Dale Balme | Gabe Gilham | Susan Peck |
| Lucienne Baughman | Rowan Hill-Walko | Terrie Rennick |
| Scott Beveridge | Kim Hosford | Joyce Van Anne |
| Melia Biedscheid | Trayce Jensen | Marcela Vargas |
| Maureen Criger | Meghan Jones | Daniel Weaver |
| Kaye Dowling | April Love | Bob Wohlers |
| Elysia Gabaldon | Rebecca Mead | |

Guests in attendance:

- Daniel Burdis, OEA Field Representative.
- The Board’s auditor, Carolyn Ryder of Isler Medford, LLC, was in attendance for the 2016/2017 audit presentation.
- Howard George, retired SOESD Business Manager, was in attendance for the audit presentation.

Comments from the Associations

Dale Balme, Elysia Gabaldon, and Marcela Vargas addressed the board on behalf of the licensed association. Each described a day in their current work assignment and expressed concern over high caseloads, increased job demands, and the amount of overtime hours worked in order to meet the needs of the students they serve. Margay Garrity, SOESD Nurse, spoke in support of the educational assistants working in the STEPS program and invited the board to visit the STEPS CARE classrooms. Rowan Hill-Walko, Joyce Van Anne, and Kaye Dowling addressed the board, each sharing concerns related to workloads.

Gabe Gilham and Trayce Jensen addressed the board on behalf of the classified association, OSEA Chapter 104. Mr. Gilham expressed disappointment that board representatives were absent from bargaining meetings.

- Requests to Address Agenda Items** *Trayce Jensen, Request to speak to Agenda Item VIII, topic H.*
Ms. Jensen described her work in the STEPS CARE classroom and encouraged the board to participate in bargaining sessions.
- Consent Agenda** The consent agenda consisted of the following items:
 A. Approval of Agenda
 B. Approval of Minutes: Regular meeting of October 18, 2017
 C. Personnel Report
 D. Financial Report
- Member Jensen moved to approve the consent agenda as presented. The motion was seconded by Member Powell and passed by unanimous board action.**
- Communications** Superintendent’s Schedule for November through December 2017 and January 2018
 Superintendent Beveridge reviewed his schedule for the months of November through December 2017 and January 2018. He noted his calendar contained several meetings with superintendents and business managers as work continues with the districts to determine the SOESD Local Service Plan model for 2018-2019. Also noted were the following activities:
- November 6; November 30; December 18
 Strategic planning meetings have begun with the Administrative Team. Administrators are gathering input from employees within each program area which will be used to inform the process and build the strategic roadmap for the agency.
- November 16, 2017
 Superintendent Beveridge will be making site visits to the PDHH classrooms. He noted that he had visited the STEPS classrooms earlier in the school year and praised the employees for the tremendous work being done.
- December 15, 2017
 Superintendent Beveridge invited the board to attend the SOESD’s holiday potluck luncheon which will be held on December 15 at 11:30 a.m. at the Medford administration office. The superintendent plans to visit the classrooms during the week before Winter Break to wish the staff a happy holiday.
- Business Services** 2016/2017 SOESD Audit Report
 Carolyn Ryder, of Isler Medford, LLC, was in attendance to present the results of the SOESD audit for fiscal year 2016/2017. Ms. Ryder provided an overview of the report, noting there were no issues or items of non-compliance found in the agency’s audit. Business Manager Weaver thanked Howard George for his work and noted that the 2016-2017 audit was conducted during Mr. George’s watch, prior to his retirement from SOESD.
- Executive Session** At 7:11 p.m., Chair McKinley announced the Board would meet in executive session to conduct deliberations with persons designated by the governing body to carry out labor negotiations, pursuant to ORS 192.660(2)(d).

- Open Session** At 8:08 p.m., Chair McKinley reconvened the Board into open session.
- Education** OSBA Convention, Board and Superintendent Report
Board members Converse, Jensen, Norton-Cotts, Powell, Valtierra-Sanchez, and Superintendent Beveridge attended the annual OSBA Convention held in Portland on November 9-12, 2017. Each reported on highlights from the conference and their key take-away from the sessions attended.
- Administration**
- A. Oregon School Boards Association (OSBA) Election
The SOESD Board of Directors has one consensus vote to cast to elect a candidate to the OSBA Legislative Policy Committee (LPC) Southern, Position 5. Dawn Watson was nominated by the Phoenix-Talent School's Board of Directors and presented to the Board for consideration.
It was moved by Member Jensen and seconded by Member Converse to cast the SOESD Board of Directors' vote for Dawn Watson, OSBA LPC Position 5. The motion carried unanimously.
 - B. Oregon School Boards Association Resolution 1: Reorganization of OSBA
The Oregon School Boards Association submitted Resolution 1 to the OSBA membership for electronic voting from November 13 through December 15, 2017. The proposed resolution reorganizes the Oregon School Boards Association as a non-profit and adopts the proposed 2017 bylaws.
It was moved by Member Jensen and seconded by Member Converse to approve OSBA Resolution 1. The motion passed unanimously.
 - C. Holly Theater Renovation Project
Superintendent Beveridge reported on recent conversations he and Business Manager Weaver have had with Randy McKay, Director of Jefferson Live! Mr. McKay is managing the renovation of the Holly Theater and has suggested a proposal that would impact the SOESD's current parking. Mr. McKay is proposing to acquire a portion of the SOESD's parking lot for the theater in exchange for alternative parking elsewhere. Superintendent Beveridge will keep the board informed as discussions with Mr. McKay move forward.
 - D. Central Point School District Intent to Withdraw from Southern Oregon ESD
On October 26, 2017, the Central Point School District issued written notice of intent to withdraw from SOESD, pursuant to ORS 334.015. Mr. Beveridge noted that he would be checking whether the Central Point School District's board of directors had met the requirements of the statute. A copy of Central Point School District's notice of intent to withdraw was provided to the Board.
 - E. Medford School District Intent to Withdraw from Southern Oregon ESD
On October 23, 2017, the Medford School District issued notice of intent to withdraw from SOESD. The district will be conducting a due diligence study to determine if the district will formally withdraw from SOESD by the March 1, 2018 deadline. A copy of Medford School District's notice of intent to withdraw was provided to the Board.
 - F. 2018/2019 SOESD Local Service Plan Discussion
Superintendent Beveridge and Business Manager Weaver provided an update on discussions taking place with local school districts regarding the

2018-2019 SOESD Local Service Plan. The sub-committee of school district business managers have been meeting to finalize their recommendations to the superintendents regarding service models and cost options. The ESD has been straightforward and transparent in presenting how programs are structured, funding models for next year, revenue and expense structures, and FTE allocations. Superintendent Beveridge noted that, while some meetings have been challenging, having a reporting structure regarding services delivered to districts has been paramount to successful discussions. He restated his goal to have all districts engaged and member partners of the SOESD. The final draft of the 2018-2019 Local Service Plan will be brought to the SOESD Board in January for approval.

G. Non-Licensed Administrator/Confidential Salary Schedule

At the October 2017 meeting the board approved moving SOESD's confidential employees to a salary schedule. As follow-up, the Non-Licensed Administrator Salary Schedule was revised to include confidential employees. Superintendent Beveridge noted that two additional columns were added to the lower end of the schedule to accommodate placement of confidential employees. He also noted that a newly created confidential position to support the HR Manager had been added.

It was moved by Member Jensen to approve the Non-Licensed Administrator/Confidential Salary Scheduled as presented. The motion was seconded by Member Webb and passed unanimously by the Board.

H. Labor Negotiations

Superintendent Beveridge provided a brief status update on labor negotiations with the classified and licensed associations. A tentative agreement was reached with the classified association, OSEA Chapter 104, on November 7, 2017. The changes to the agreement were presented to the Board for their review during the executive session earlier that evening. An agreement has not yet been reached with the licensed association, although the superintendent believes a settlement is close.

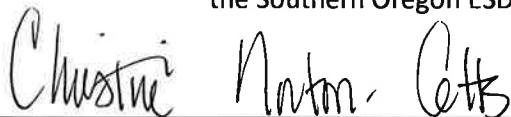
It was moved by Member Converse to accept the tentative agreement with the classified union. The motion was seconded by Member Valtierra-Sanchez and approved unanimously by the Board.

Miscellaneous

- A. AESA Annual Conference, November 30 – December 2, 2017, San Antonio, Texas. *Member Norton-Cotts plans to attend.*
- B. Next Regular SOESD Board Meeting, Wednesday, January 17, 2018, 6 PM, Southern Oregon ESD, Medford Office.

Adjournment

There being no further business, Chair McKinley adjourned this meeting of the Southern Oregon ESD Board of Directors at 8:57 p.m.



Christine Norton-Cotts, Vice-Chair
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent/Clerk