

**Minutes in Brief****SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD  
OF DIRECTORS SPECIAL MEETING,  
TUESDAY, SEPTEMBER 12, 2017****Call to Order**

A special meeting of the Southern Oregon Education Service District Board of Directors was held Tuesday, September 12, 2017, in the upstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 5:18 p.m., Chair McKinley called the meeting to order.

**Attendance**

Board members in attendance were Rosie Converse, Jamie Jennings, Doug McKinley, Annie Valtierra-Sanchez, Toni Webb, and DonnaJean Wendle. Maud Powell was in attendance for the first hour of the meeting.

Board members absent were Dave Jensen and Christine Norton-Cotts.

Also in attendance from the SOESD staff were Jessica Bach and Scott Beveridge, superintendent/clerk. Brian Robin attended a portion of the meeting.

Dean Wendle, RCC Board of Directors, was a guest in attendance.

**Oath of Office**

Superintendent Beveridge administered the Oath of Office to DonnaJean Wendle (Zone 1). Christine Norton-Cotts will be administered the Oath of Office at the September 20, 2017 regular meeting of the Board of Directors.

**Oregon School  
Boards Association's  
Training: Board  
Member Roles and  
Responsibilities**

Steve Kelley, OSBA's Director of Board Development, provided a boardsmanship training. Topics included best practices in:


- 1) Identifying the basic roles of board members
- 2) Research regarding best practices of highly functioning boards
- 3) Recognizing the division of duties between Superintendent and Board
- 4) Knowing the limits of individual board member authority
- 5) Board/Superintendent Expectations

**Miscellaneous**

- A. Next Regular Meeting: September 20, 2017, 6:00 p.m., Southern Oregon ESD's Medford office.
- B. OSBA Fall Regional Meeting: October 25, 2017; 6:00 p.m., Inn at the Commons, 200 North Riverside Avenue in Medford.  
Board members planning to attend are asked to RSVP to Jessica Bach.
- C. 2017 OSBA Annual Convention: November 9-12, 2017, Portland Marriott Downtown Waterfront.  
Board members interested in attending are asked to let Jessica Bach know so that lodging arrangements can be made.

**Adjournment**

There being no further business, Chair McKinley adjourned the special meeting of the Southern Oregon ESD Board of Directors at 8:20 p.m.

  
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Chair, Board of Directors

Scott Beveridge, Superintendent/Clerk