SOESD Regional Math Leaders

# Meeting Minutes

#  December 15, 2014

## Opening

This first meeting of the SOESD Regional Math Leaders was called to order at 4pm on December 15, 2014 in the downstairs conference room by Rea Snyder.

## Present

Rea Snyder, Shaun Gross, Kathy Alexander, Jen Mason, Rita Hepper, Andrea Young (Rita and Andrea joined via interactive video conferencing (IVC) from Klamath Falls ESD conference room) and Kelsey Huntley.

## Approval of Agenda

Rea distributed the agenda and offered to add in any pressing issues from the group. The agenda was unanimously approved as distributed.

## New Business

## *Background of the Math Leaders*

Following introductions, Rea commenced the meeting with the background of the Math Leaders. The group started as a Reading Cadre, but the struggling economy resulted in the loss of school improvement jobs, and the Reading Cadre never completed its course. Today, the Regional Curriculum Council wants to sponsor this work of the Math Leaders.

Rea opened the floor for questions:

Rita asked about what grades we are focused on. Rea answered with 11th and 12th grades. The goal for the Essential Skills Assessment is to provide prompts for the region and scoring for the assessment.

Shaun inquired about the makeup of the Curriculum Council. Rea: the Curriculum Council discusses new initiatives coming about. It’s a think tank and gives regional support from what ODE wants. Each meeting involves about 20 to 30 attendees. About 90k is yearly allocated to the council.

***Work Sample Prompts***

Rea asked group: How did scoring session go? What can we do as a region about work sample prompts?

All Math Leaders agreed that the majority of the prompts at the Essential Skills Work Sample Scoring Opportunity were too difficult. They need to be focused on the Common Core Standards.

Shaun brought understanding to this as he is in the group tasked in statistic group writing prompts through ODE. Many prompts didn’t get a good review and got taken out. Many writers are targeting higher than the 236 level. The next task is to write another 30 prompts in/by January with the peer editing improved this time.

Rea spoke with Bryan Toller from ODE and found that 8-12 prompts are to be released in January and by end of March there should be 30 prompts on a secure ODE website. We are still working on who has access to the prompts and currently waiting on Bryan’s response in regards to this.

Rea also spoke with Judy Custy at the Multnomah ESD who has more secure prompts which we have used in prior years. We’re also waiting on her response on how to get access to these. We plan to get access to ELA prompts as well.

More discussion continued on the procedures for the Essential Skills Assessment. Rules have changed and students can get up and leave as long as all materials stay. This is the reason for only seniors and maybe juniors taking the test. They was to limit who views the assessment in order to keep it secure. Klamath Schools are giving these tests to their students earlier, however they do not count until later. Eagle Point schools are working on the idea of having students petition to have their samples count throughout the years if they need. Students must pass 2 out of 3 samples.

Many concerns were expressed by Andrea and Rita from Klamath Falls schools. There must be more checks and balances within the classroom. The fault in the system is frustrating for teachers. Prompts are not looked at further after complete. They are not scoring their own students, but no one else has the time to do so. Rea is hoping that in time, the Curriculum Council would be able to fund such activities.

The conversation moved toward how we can make sure the work samples are secure. Scott suggested we set up a Google share that is password protected. We can start with prompts we already have and upload more after complete. We are in process of obtaining access to prompts from ODE.

Scott stated the need to define what the plan would look like for creating prompts – half a day? What about the Budget? Kathy mentioned the difficultly in completing these – half a day won’t be enough. The use of SIM and CAM prompts from ODE website were brought up. Where are good prompts located for practice? Shaun sent out practice problems from Multnomah ESD website on the homepage.

Learning how to teach and write these prompts to Common Core Standards is crucial. Kathy expressed concerns of what is really means to teach, in rigid motion, the Common Core Standards. Shaun bought up the need for improved work sample development and maintenance.

***Scoring Sessions***

Rea asked how might this scoring session look?

Rita said suggested to merge districts: have Klamath Union join Klamath County. It would be great to not the limit the number of teachers also expand the grades: 10th, 11th, and 12th. Scott said that we have 46 slots available. Klamath County has a system in place may have to pick up the rest (usually have 10-12 teachers involved). Let’s plan on scoring, but if done early do professional development.

***Possible Professional Development (PD)***

Everyone agreed that PD in prompt writing is needed. Good and poor examples could be displayed – then should student examples. This would best be held in Medford. Possibly have 2 days: one day of training and one day of writing. Have the team working on writing. Compile new and old prompts into a secure file. This leadership group would need to do choose prompts and send them to districts. Shaun will lead this, similarly to the group he works with through ODE. Prompt writing day will be on 1/30/2015, 8:30am to 3:30pm. The goal is to come away with secure and practice problems for districts. Final scoring day in late march or early April.

***Math Resource Website***

Could put together secure site on SOESD’s website. Have 3 places for resources: SOESD’s ODE’s and Multnomah’s prompts.

***Action List:***

* Rea and Kelsey - Follow up with accessing secure prompts from Bryan and Judy
* Shaun - Gather training materials
* Kelsey – reserve location for 1/30/2015 8:30 – 3:30
* Rita - send Rea wish list
* Rea - Send Roseburg info out tomorrow 12/16

***Important Dates/Times:***

* Leaders have until the 1/30 to 2/11 to look through prompts
* 2/11 Math Leaders choose prompts to send
* Final Scoring: Score late march early April
* Next meeting date: 1/15 4pmto 6pm

## Adjournment

Meeting was adjourned at 6:15pm by Rea Snyder. The next planning meeting will be from 4pm to 6pm on January 15, 2015, at Medford ESD, downstairs conference room. Klamath Falls leaders will join via video conferencing.

Minutes submitted by: Kelsey Huntley